## District Health & Family Welfare Society (DH&FWS) Gurugram

### **APPLICATION FORM**

Please read instructi Use only Black / Black Please tick 'Yes' as	ue ball pen to	write or tick th	e box.					
Name of the po	ost							Paste your
Candidate's Na	ıme (in Ca	pital Letter	s in Engl	lish)				latest photograph
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Category: _	Gen SBC	SC SC	— BC-A B	С-В	ESM E		nly)	a with Auth. Signatory
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Luucanonai Qi	Year of	Marks	Total	%	Division	Name of Boar	·d/	Subjects
Educational		Obtained	Marks	age		University		
Qualification	Passing							
	Passing							

(unsigned & incomplete application will be rejected)

DATE: \_\_\_\_\_

#### सार्वजनिक नियुक्ति जिला स्वास्थ्य एवं परिवार कल्याण समिति, गुरुग्राम

जिला स्वास्थ्य एवं परिवार कल्याण सिमिति, गुरुग्राम के अन्तर्गत एन०एच०एम० स्कीम में निम्न रिक्त पद अनुबन्ध आधार पर दिनांक 31.03.2025 तक भरे जाने है ।

Post Code	Name of Post	Name of Scheme	Consolidate Honorarium per month (Rs.)	No. of Post	Last Date of Submission Application
1	Medical Officer	MMU/NUHM/UPH Cs/CH/SNCU	65000/- (The consolidated remuneration will be provided as per the approval in RoP.)	3	
2	Gynaecologist (MH-FRU (3), DHS-1)	MH (FRUs)/DHS	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	4	
3	Anaesthetist	MH (FRUs)/HDU	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	7	
4	Paediatrician (MH-FRUS (3), DHS-1, CH/SNCU-1)	MH (FRUs)/DHS/CH/S NCU	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	6	25-10-2024 up to 04:00 pm (Late received
5	Intensivist		1,50,000/-	1	Application
6	Psychologist	DEIC	16090/- (as per NHM Bye Laws entry level pay)	1(Gen)	form will not be entertained due to any
7	District Quality Manager	Quality Assurance	16090/- (as per NHM Bye Laws entry level pay)	1(ESM-SC)	reason.)
8	District Consultant (Public Health)	Quality Assurance	16290/- (as per NHM Bye Laws entry level pay)	1(BC-A)	
9	Homeopathic Medical Officer	AYUSH	18750/- (as per NHM Bye Laws entry level pay)	1 (Gen)	
10	ANM	NUHM/UPHCs	9840/- (as per NHM Bye Laws entry level pay)	3 (ESM)	
11	Staff Nurse	MH/MUHM/UPHC s	13500/- (as per NHM Bye Laws entry level pay)	8 (BCA-01, BCB- 01, SC-02, Gen- 03, EWS-01)	
12	Gender Health Support Counsellor	HSHRC	7580/- (as per NHM Bye Laws entry level pay)	1(Gen)	
13	TBHV	RNTCP	9840/- (as per NHM Bye Laws entry level pay)	2 (1-Gen, 1-BC-B)	
14	Pharmacist	ART	21000/- (Fixed Honorarium)	1(Ge n)	
15	Data Manager	ART	21000/- (Fixed Honorarium)	1(Gen)	
16	Care Co-ordinator	ART	21000/- (Fixed Honorarium)	1(Gen)	

विस्तृत जानकारी एवं TOR स्वास्थ्य विभाग गुरूग्राम की वैबसाईट <u>www.healthdepartmentgurgaon.org</u> पर देखें ।

नोट:- उपरोक्त दर्शाए गए Medical Officer/Specialist के पदों पर किसी भी चिकित्सा अधिकारी द्वारा नौकरी छोड़ने उपरांत रिक्त पदों को उपलब्ध waiting list से नियुक्त कर लिए जाएगें फिर भी अगर Medical Officer/Specialist का कोई भी पद रिक्त होने पर वैबसाईट पर सुचना डालते हुए आने वाले प्रत्येक बुधवार को साक्षात्कार लिए जाएंगें। यह विज्ञापन अगले 6 महीने तक मान्य रहेगा।

नोटः- Pharmacist ART, Data Manager ART, Care Co-ordinator ART के पर्दो पर जिन उम्मीद्वारों ने जुलाई 2024 की भर्ती में आवेदन किया हुआ है उनको दोबारा आवेदन करने की आवश्यकता नहीं है।

-/sd/-जिला स्वास्थ्य एवं परिवार कल्याण समिति गुरूग्राम।

### **District Health & Family Welfare Society, Gurugram**

Date: - 15-10-2024

#### Advt. No./Civil Surgeon/GURUGRAM/NHM/2024

Eligible candidates may appear in the office of Civil Surgeon, Gurugram for the below mentioned posts under National Health Mission. Posts are purely on contract basis for the period up to 31-03-2025 and likely to be extendable further on performance basis and administrative approval. Application form will be submitted till 25-10-2024 up to 04:00 pm at DPMU O/o Civil Surgeon, Sector-39 Gurugram.

Post Code	Name of Post	Qualification Eligibility	No. of Post	Age Limit	Entry Level Pay (As per NHM Bye Laws 2018 or as per RoP 2024-25)	Last date of submission Application
1	Medical Officer (MMU) Place of Posting: MMU-01, SDH Sohna-01, UPHC Chanderlok-01	ESSENTIAL  (i) M.B.B.S. from a recognized institute, registered with Haryana Medical Council. DESIRABLE:  (ii) Knowledge of Hindi up to Matric Standard.	3	18 to 65 years	65000/- (The consolidated remuneration will be provided as per the approval in RoP.)	
2	Gynaecologist SDH Sohna-02, SDCH Pataudi- 01, DHS-01	ESSENTIAL (i) MD/MS/DNB in Obstetrics and Gynaecology /DGO, Recognized by Medical Council of India (ii) Hindi/Sanskrit up to Matric.	4	18 to 65 years	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	
3	Anaesthetist SDH Sohna-02, SDCH Pataudi- 03, HDU-DCH GGM-02	ESSENTIAL  (i) MBBS or equivalent degree from an institution recognized by the Medical Council of India  (ii) PG Degree/Diploma in Anaesthesia.  (iii) Hindi/Sanskrit up to Matric.	7	18 to 65 years	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	
4	Paediatrician SDH Sohna-03, SDCH Pataudi- 02, DHS-01	ESSENTIAL  (i) MBBS or equivalent degree from an institution recognized by the Medical Council of India  (ii) PG Degree/Diploma in Paediatrics.  (iii) Hindi/Sanskrit up to Matric	6	18 to 65 years	MBBS with Diploma (Rs. 1,00,000/-pm) MBBS with MD/MS/DNB (Rs. 1,50,000/-pm)	
5	Intensivist DCH-01	Essential:  MBBS and Post Graduate degree in Anaesthesia/Medicine/Pulmonary medicine with 2 years' experience in critical care medicine in a recognized critical care unit. Desirable: (i) DM/FNB- (Fellow of National Board)- Critical Care medicaine of NBE (ii) PDCC- (Post Doctoral Certificate Course in Critical Care) with 1 year experience in critical care in a recognized critical care unit (iii) IFCCM-(Indian) fellowship in Critical Care Medicaine) of IFCCM (iv) IDCCM- (Indian Diploma in Critical Care Medicaine) of IDCCM with 1 year experience in critical cae in a recognized critical care unit	1	65 years or less	Rs. 1,50,000/- per month	25-10-2024 up to 04:00 pm (Late received Application form will not be entertained due to any reason.)

6	Psychologist (DEIC) Place of Posting:- DEIC, CH Sector-10 Gurugram	i) M. Phil Clinical Psychology/ M. Phil Rehabilitation Psychology and registered with RCI (ii) Minimum 1 year post qualification experience (iii) Hindi /Sanskrit up to Matric.	1(Gen)	18 to 42 years	16090/- (Entry Level Pay (As per NHM Bye Laws 2018)
7	District Quality Manager (HSHRC) Place of Posting- District HQ Gurugram	Essential qualification:  (i) MBBS/Dental/AYUSH/Nursing/ Life Science graduate with Masters in Hospital administration/ Health Management with one year experience in Public Health/Hospital Administration.  (ii) Candidates with experience in Healthcare Quality/formal quality of a quality system would be preferred. Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.  (iii) Hindi /Sanskrit up to Matric.  Desirable:  (i) Fluency in English, computer literacy, knowledge of government legislations and policies is essential.  (ii) Persons having previous experience of working under NHM would have an added advantage.  (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.  (iv) Ability to design, conduct and publish reports.	1(ESM-SC)	18 to 42 years	16090/- (Entry Level Pay (As per NHM Bye Laws 2018)
8	District Consultant (Public Health) Place of Posting- District HQ Gurugram	Essential qualification:  (i) MBBS/Dental/AYUSH/Nursing graduate with degree/diploma in Health Management (Full time) with at least 2 years relevant work experience.  (ii) Computer proficiency with high level of familiarity with Database Management Programme and commonly used packages like MS word, excel, PowerPoint.  (iii) Hindi /Sanskrit up to Matric.  Desirable:  (i) Training in Health quality like NQAS/NABH/ISO 9001:2000/Six Sigma/  Lean/Kaizen by a reputed organization will be preferable.  (ii) Persons having previous experience of working under NHM would have an added advantage.  (iii) Having good communication & presentation skills and analytical abilities. Should have excellent oral and written communication skills in English.  (iv) Ability to design, conduct and publish reports.	1(BC- A)	18 to 42 years	16290/- (Entry Level Pay (As per NHM Bye Laws 2018)
9	Homeopathic Medical Officer (AYUSH) CHC Bhorakalan	1. Educational Qualification for AMO (i) A degree in Ayurveda System of Medicines from any university/ Institution recognized by the Government. (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana (iii) Hindi/Sanskrit upto Matric.  Educational Qualification for UMO (i) A degree in Unani/ Tibbia from any university/Institution recognized by the	1 (Gen)	18 to 42 years	18750/- (Entry Level Pay (As per NHM Bye Laws 2018)

		Government.  (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana  (iii) Hindi/Sanskrit upto Matric.  Essential Qualification for HMO  (i) A degree in Homeopathy from the institute mentioned in second & third schedule of Homoeopathy Central Council Act 1973.  (ii) Registered with State /Central Council of Homoeopathy System of Medicine Haryana Panchkula.  (iii) Hindi/Sanskrit upto Matric.  Essential Qualifications for Yoga  (i) A degree in BNYS from any university/Institution established by law and recognized by Government.  (ii) Registered with Board of Ayurveda and Unani System of medicine in Haryana.  (iii) Hindi/Sanskrit upto Matric.  Essential Qualifications for Siddha  (i) B.S.M.S Siddha Medicine and Surgery from any university/Institution established by law and recognized by Government.  (ii) Registered by Central council of Indian Medicine (CCIM)  (iii) Minimum 2 years of post -qualification work experience.  (iv) Hindi/Sanskrit upto Matric.			
10	ANM (MH/NUHM/UP HCs) Place of Posting— UPHCs	Essential: (i) ANM course from recognized institution by Government (ii) Registered with Haryana Nurses Registration Council. (iii) Hindi /Sanskrit up to Matric.	3 (ESM)	18 to 42 years	9840/- (Entry Level Pay (As per NHM Bye Laws 2018)
11	Staff Nurse (MH/NUHM/UP HCs/CH) DCH- 04, SDH Sohna-04	Essential:  (i) B. Sc. Nursing /GNM course from recognized institution by Government  (ii) Registered with Haryana Nurses Registration Council.  (iii) Hindi /Sanskrit up to Matric	8 (BCA- 1, BCB- 01, SC- 02, Gen- 03, EWS- 01)	18 to 42 years	13500/- (Entry Level Pay (As per NHM Bye Laws 2018)
12	Gender Health Support Centre Counselor (HSHRC) Place of Posting- DCH Gurugram	Essential qualification and experience:  (i) Graduate in Social Science or Rural Development or in related disciplines.  (ii) Minimum two years of relevant experience of working with Government / NGOs particularly on gender issues or in health sector.  (iii) Hindi /Sanskrit up to Matric.  Desirable:  (i) Post Graduate in Social Science or Rural Development or related disciple.  (ii) Proven analytical, documentation and report writing skills.  (iii) Good skills in training, interpersonal and family counseling.  (iv) Computer proficiency especially in internet and other software (MS word, MS  Excel and PowerPoint).  (v) Good communication skills in English and Hindi with ability to communicate Fluently in both languages.	1(Gen)	18 to 42 years	7580/- (Entry Level Pay (As per NHM Bye Laws 2018)
13	TBHV (RNTCP) District T.B. Centre-02	(i) Graduate OR Intermediate (10 + 2) and experience of working as MPW/ LHV/ ANM/ Health worker/ Certificate or higher course in Health Education/ Counselling OR Tuberculosis health visitor's recognized course, (ii) Certificate course in computer operations (minimum two months) (iii)	2 (BC-B- 01, SC- 01)	18 to 42 years	9840/- (Entry Level Pay (As per NHM Bye Laws 2018)

		Hindi/Sanskrit up to Matric.			
14	Pharmacist (ART) (Re-Advertised)	Essential:  (i) Bachelors Degree in Pharmacy from a recognized institute Bachelors Degree in Pharmacy from a recognized institute OR Diploma in Pharmacy (ii) The candidate should be registered in state pharmacy council.  Desirable: Community candidates from HIV infected and affected as well as key communities.  Essential Experience: (i) 3 years of experience for Diploma holders. (ii)Good working knowledge of MS office.	1(Gen)	18 to 42 years	21000/- (fixed honorarium)
15	Data Manager (ART) (Re-Advertised)	Essential: (i) Graduate in any discipline with Diploma/Certificate in Computer Applications (from a recognized institute or university)  Essential Experience: Working experience in data management and working knowledge of health related softwares.  Desirable: Graduate or Masters in Statistics/Mathematics will be preferred. Work experience in HIV/AIDS programme in field settings.	1(Gen)	18 to 42 years	21000/- (fixed honorarium)
16	Community Care Coordinator (ART) (Re-Advertised)	Essential: (i) P:HIV, with 10+2 pass Essential Experience: Working knowledge of English and local language. Desirable: Working knowledge of computer, usage of internet and electronic mail.	1(Gen)	18 to 42 years	18000/- (fixed honorarium)

#### **Important Instructions:**

- The applicants can download the prescribed Application Performa available on website: <a href="https://www.healthdepartmentgurgaon.org">www.healthdepartmentgurgaon.org</a> & see the instructions.
- Candidates are advised to regularly visit for further updates at the official website <a href="https://www.healthdepartmentgurgaon.org">www.healthdepartmentgurgaon.org</a>
- If a candidate applies for more than one post, he/she shall have to apply on separate application form along with receipt and all relevant documents.
- Filled applications complete in all respects along with photocopies of all relevant certificates (proof of residence and Caste/Category Certificate issued by appropriate authorities is must) should submit in the office of DH&FW Society (O/o Civil Surgeon near Community Centre Sector-39, Gurugram) up to 25-10-2024 on or before 04:00 pm.
- Application Form received after due date will not be entertained due to any reason.
- Preference will be given to local, well settled candidates of District.

- Candidates should bring their proof of residence should also attach photocopy with the application.
  - 1. Passport
  - 2. Election Card ID Card
  - 3. Ration Card with Address
  - 4. Cast and Domicile Certificate with address and the photo issued by State Govt.
  - 5. Parivar Pehchan Patra
  - 6. Electricity Bill (not older than last three months)

NOTE: Any of the above three documents (Sr. 1 to 6) be produced at the time of recruitment. Note: No written test or Interview will be conducted for post code 1 to 13. Merit List will be prepared as per new NHM recruitment guideline.

- Candidates who have applied for the posts of Pharmacist ART, Data Manager ART, Care Coordinator ART in July 2024 recruitment are not required to apply again.
- The qualification of candidates should be prior to the last date of filling the application.
- Work experience should be post qualification.
- The candidate will be employed on the condition that he/she will maintain HQ and his/her job will be non-transferable.
- Number of posts/salary can be increased/decreased or can be completely withdrawn without any prior information or corrigendum as per the state guidelines.
- Original documents in support of academic qualifications and work experience shall be required to be produced at the time of Document Verification. Preference will be given to the candidate residing in local area and proof of residence is must.
- Any additional work/placement under NHM can be assigned by appointing authority.
- Reservation of posts will be as per Govt. rules. The candidate seeking selection under Ex-servicemen
  category will have to deposit eligibility certificate from respective Zila Sainik Board to become eligible,
  issued/renewed before the last date of this advertisement.
- All posts are non-transferable but Candidate can be posted anywhere in the District Gurugram in case of exigencies.
- The candidature of the candidate will be purely provisional for all the posts and will be subject to test/computer/interview/joining duty, it is found that candidate does not full fill any of the eligibility criteria or information furnished by the candidate is incorrect or false, his/her appointment on contract is liable to be terminated immediately.
- In case of unsatisfactory performance and conduct the services will be terminated.
- All disputes are subject to Gurugram jurisdiction.
- Dispute if shall be decided by the sole arbitrator of the DH&FWS Gurugram & Gurugram Courts and their decision shall be final.

-sd-District Health & Family Welfare Society Gurugram





Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466 Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

From,

Mission Director,

National Health Mission, Bays No. 55-58, Sector-2 Panchkula, Haryana

To

All Civil Surgeons

Haryana State

Memo No:

NHM/Admin/HRC-1/2022-23/10885-9の5

Dated: 20/03/2023

Subject: Regarding revision of Selection Criteria for recruitment of posts under NHM on Contractual basis at district level by District Health & Family Welfare Society, Haryana.

It is informed that, various complaints have been received regarding discrepancies in the written examination for the recruitment of various posts under NHM in the Districts. Therefore, the Selection Criteria issued by this office vide letter no: NHM/Admin/HRC-1/2021-22/7591-7652, dated 20.09.2021 is hereby withdrawn with immediate effect.

Accordingly, as per approval from W/Additional Chief Secretary, to Govt. Haryana, Health Department, the selection criteria for the recruitment of posts under NHM at district level has been revised, as mentioned below:-

## Table: A Revised Selection Criteria for the recruitment at District level

	<b>Revised Selection Crite</b>	ria for Distri	ct Level		
Sr. No	Components	weightage	Marking Pattern		
1	Essential basic Qualification.		30 x Percentage 100		
2	Additional Relevant Post Experience (any State Govt./Semi Govt./ UT/ any Govt. Board / Corporation/NHM)	10	02 marks for each completed year (Maximum 10 marks).		





Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466 Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

3	Local area weightage	10	
	weightage	10	<ul> <li>Weightage of</li> </ul>
			marks "for
			District
			applicants":
			10 marks (the
			candidate should
			be a bonafide
			resident of the
			district.)
			<ul> <li>Weightage of</li> </ul>
			marks for "out of
			the district
			applicants"
			Zero(O) marks
			*For the
			recruitment of all
			posts except MO's
	Total marks		& Specialists
ble B	Checklist for acceptable door	50	

Table: B Checklist for acceptable documents as proof of address for General Public is as under:

List of Documents for proof of Address(residential proof)
Passport
Voter ID Card
Ration Card with Address
Caste and Domicile Certificate with address and the photo issued by State Govt.
Parivar Pehchan Patra
Electricity Bill(not older than last three months)

Note: Any of the above three documents (Sr.No:1 to 6) be produced at the time of recruitment.





Paryatan Bhawan, Bays No. 55-58, Sector-2, Panchkula, Haryana Tel No: 0172-2560124, 2573922, 2570458, Fax: 0172-2580466 Website: nrhmharyana.gov.in, E-mail ID admn.nrhmhry@gmail.com

### **Instructions:**

- 1. It is clarified that, the recruitment of contractual posts under NHM, approved in RoP, should be done with wider publicity in various newspapers through Directorate of Public Relations.
- 2. It is clarified that no written test should be conducted for the recruitment of posts under NHM at district level. Only selection criteria mentioned above in this letter should strictly be followed for all future recruitments under NHM Haryana. No over & above criteria should be followed for recruitments under NHM at district level.

## Additional guidelines for selection criteria are as under:-

- The formula for calculating the marks for Essential Basic qualification (Sr. no 1 of Table-A) will be done by multiplying the percentage of marks obtained by the candidates with weightage and divided by 100.
- 02 marks will be given for each completed year of additional relevant post experience, with maximum of 10 marks for all Posts.
- The Reservation policy of Haryana Government should strictly be followed.

#### Note:

1. As Deputy Commissioner is the Chairman of District Health & Family Welfare Society, there must be an observer/nominee of Deputy Commissioner for the entire recruitment process, irrespective of the number of vacancies.





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- In all cases, the final result list should be got approved from respective Deputy Commissioner –cum Chairman, District Health & Family Welfare Society.
- 3. If there is any query regarding the selection criteria, you may please write or contact Dr. Sube Singh, Deputy Director (Admin), NHM Haryana.
- This letter supersedes all previous instructions regarding recruitment under NHM at district level.

Dy. Director (Admin) National Health Mission Haryana, Panchkula

Memo No: NHM/Admin/HRC-1/2022-23/10906-960 Dated: 20/03/2023

A copy is forwarded to the following for the information and necessary action please:

- 1. All Directors/Dy. Directors/Programme Officers, NHM, Haryana, Panchkula.
- 2. All Deputy Commissioners-cum Chairman, District Health & Family Welfare Society, Haryana.
- 3. PS/HM for information of Hon'ble Health Minister, Haryana.
- 4. PS/ACS Health for information of worthy Additional Chief Secretary to Government, Haryana, Health Department.

5. PS/MD, NHM for information of Worthy Mission Director, NHM Haryana, Panchkula.

Dy. Director (Admin) National Health Mission Haryana, Panchkula