



## अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHUBANESWAR

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिक निकाय

(A Statutory Body under aegis of Ministry of H & F.W., Govt. of India)

सिजुआ, डाक: डुमुडुमा, भुवनेश्वर, ओडिशा - ७५१०१९

SIJUA, POST-DUMUDUMA, BHUBANESWAR, ODISHA-751019

Advt No. - DEPUTATION/02/2024

Sub- Recruitment of various Group 'A' & 'B' posts on Deputation Basis in AIIMS Bhubaneswar.

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- Applications are being invited in prescribed pro-forma (Hard Copy Only) from eligible Officers of Central / State / U.T. Governments / Statutory / Autonomous Bodies / Government Universities / Government Research and Development Organizations etc. as applicable to fill the below mentioned various Group 'A' and 'B' posts on Deputation Basis at All India Institute of Medical Sciences, Bhubaneswar, an autonomous body established under Act of Parliament.
- The details of posts are as follows-

Sl.	Name	Group	Pay Scale	Vacancy
1.	Accounts Officer	A	Level 10 as per 7 <sup>th</sup> CPC	01
2.	Assistant Accounts Officer	B	Level 7 as per 7 <sup>th</sup> CPC	01
3.	Chief Dietician (Nutrition Officer)	A	Level 11 as per 7 <sup>th</sup> CPC	01
4.	Chief Librarian	A	Level 13 as per 7 <sup>th</sup> CPC	01
5.	Chief Medical Social Service Officer	A	Level 11 as per 7 <sup>th</sup> CPC	01
6.	Chief Pharmacist	B	Level 7 as per 7 <sup>th</sup> CPC	01
7.	Executive Engineer (Civil)	A	Level 11 as per 7 <sup>th</sup> CPC	01
8.	Executive Engineer (Electrical)	A	Level 11 as per 7 <sup>th</sup> CPC	01
9.	Hospital Architect	A	Level 11 as per 7 <sup>th</sup> CPC	01
10.	Medical Superintendent	A	Level 14 as per 7 <sup>th</sup> CPC	01
11.	Nursing Superintendent	A	Level 11 as per 7 <sup>th</sup> CPC	03
12.	Senior Procurement Cum Store Officer	A	Level 11 as per 7 <sup>th</sup> CPC	01
13.	Senior Sanitation Officer	B	Level 7 as per 7 <sup>th</sup> CPC	01

3. The details of the Eligibility Criteria are mentioned below-

1.	<p><b>Accounts Officer</b></p> <p>Officers under the Central/State/U.T. Government/Universities/Statutory/Autonomous Bodies or Research and Development Organizations.</p> <p>i. Holding analogous posts on regular basis, Or ii. with 2/3 years regular service in the relevant field in the grade pay of Rs. 4800/4600 respectively.</p>
2.	<p><b>Assistant Accounts Officer</b></p> <p>Officers under the Central/State/UT Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organization holding analogous post on Regular Basis, Or Junior Accounts Officer with 05 years of Regular Service in the Grade Pay of Rs. 4200/-</p>
3.	<p><b>Chief Dietician &amp; Nutrition Officer</b></p> <p>Officers under the Central/State/UT Governments/Universities/Statutory/Autonomous Bodies or Health Care Organizations. holding analogous post on Regular Basis. Or With 5 years of regular service in the post of Senior Dietician (Assistant Food Manager) in Grade Pay of Rs.5400/- Or With 7 years of regular service in the post of Dietician in the Grade Pay of Rs. 4600/-</p>
	<p><b>Chief Librarian</b></p>

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4.	<p>Officers Under the Central/State/U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations</p> <p>i. Holding analogous posts on regular basis Or With at least 05 years of regular service in the Grade Pay of Rs.7600/- Or With at least 05 years of regular service in the Grade Pay of Rs.6600/- And</p> <p>ii. Having educational qualifications</p> <p><b>Essential: -</b></p> <p>a) Master's Degree in Science (Preferably in Biological Science) of a recognized university or equivalent.</p> <p>b) Degree or equivalent Diploma in Library Science of a recognized Institution or University</p> <p><b>Desirable:</b></p> <p>a) Master's Degree in Library Science;</p> <p>b) Training in Medical Librarianship</p>
5.	<p><b>Chief Medical Social Service Officer</b></p> <p>Employees of the Central/State/Union Territory Governments/ Universities/ Statutory/ Autonomous Bodies/ Public Sector Undertakings/ Research &amp; Development Organizations.</p> <p>(A)(i) Holding analogous posts on regular basis Or (ii) With 5 years of regular service in the post in the Grade Pay of Rs.5400 and</p> <p>(B) Possessing the following qualifications and experience:</p> <p>(i) M.A. in Social Work / MSW from a recognized institute / university and not less than 5 years of experience in the field of Medical Social welfare with sound knowledge of medical and other government run financial aid schemes.</p>
6.	<p><b>Chief Pharmacist</b></p> <p>Officers under the Central/State/U.T. Governments/ Universities/ Statutory Bodies or Autonomous Bodies or Research and Development Organizations</p> <p>(i) holding analogous posts on regular basis, or (ii) With 5 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 4200/-</p>
7.	<p><b>Executive Engineer (Civil)</b></p> <p>Officer under the Central/State/U.T./ Governments/Universities /Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i. Holding analogous posts on regular basis, Or</p> <p>ii. Assistant Engineer (Civil) with 5years regular service in the grade pay of Rs. 5400/- Or</p> <p>iii. Junior Engineer (Civil) with 7 years of regular service in the grade pay of Rs. 4600.</p>
8.	<p><b>Executive Engineer (Electrical)</b></p> <p>Officer under the Central/State/U.T./ Governments/Universities /Statutory/ Autonomous Bodies or Research and Development Organizations</p> <p>i. Holding analogous posts on regular basis, Or</p> <p>ii. Assistant Engineer (Electric) with 5years regular service in the grade pay of Rs. 5400/- Or</p> <p>iii. Junior Engineer (Electric) with 7 years of regular service in the grade pay of Rs. 4600.</p>
9.	<p><b>Hospital Architect</b></p> <p>Architects or officers in equivalent grade in CPWD possessing a Degree in Architecture and having not less than 5 years' experience in the line. In the event of suitable officers not being available from CPWD, similar officers from other Central Government departments or Central Autonomous / Statutory Bodies or Public Sector Undertakings may be considered.</p>
	<p><b>Medical Superintendent</b></p>

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10.	<p><b>Educational Qualification: -</b></p> <p>i) A medical qualification included in I or II Schedule or Part II of the 3<sup>rd</sup> Schedule of the Indian Medical Council Act 1956. (Person possessing the qualification included in part II of the 3<sup>rd</sup> Schedule should also fulfil the conditions specified in section 13 (3) of the Act).</p> <p>ii) A Post Graduate qualification i.e. MD/MS or a recognized qualification equivalent thereto or M.H.A (Masters in Hospital Administration) or a Post Graduate Degree recognized as equivalent to M.H.A. by the Medical Council of India.</p> <p><b>Experience:</b> 10 years' experience in Hospital Administration in Hospitals after obtaining the P.G. Degree in a senior position, preferably in hospitals with 300 beds.</p>
11.	<p><b>Nursing Superintendent</b></p> <p>Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts Or Deputy/Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs.5400/-</p>
12.	<p><b>Senior Procurement cum Store Officer</b></p> <p>Officers under the Central/State/U.T. Administrations or of a Central Statutory/Autonomous Bodies holding analogous post Or with at least 5 years of regular service in the post with Grade Pay of Rs. 5400/- and have 5 years' experience as Store Officer on regular basis.</p>
13.	<p><b>Senior Sanitation Officer</b></p> <p>Officers working in 200 Bedded hospital of Central/State/U.T. Government or Central Autonomous/Statutory/ Local Self Government Bodies or Public Sector Undertakings</p> <p>(i) holding analogous posts on regular basis or (ii) Holding a post in the post in the Grade Pay of Rs.4200 with 5 years of regular service in the Grade.</p>

#### 4. Information for the Candidates:

- 4.1. The number of posts are tentative and is liable to change based on the Institute's requirement.
- 4.2. The period of deputation will be for a period of 3 (three) years and extendable for maximum period of seven years as per DoPT guidelines.
- 4.3. The maximum age limit will be regulated as per DoPT OM No. AB-14017/11/2017-Estt (RR) dated 5<sup>th</sup> February, 2018.
- 4.4. The other eligibility criteria will be regulated as per the relevant Recruitment Rules/DoPT instructions as applicable.
- 4.5. The Cadre Controlling Authority shall forward the application complete in all respect with requisite documents namely Application Form (Annexure-I), APARs of preceding 05 years, Vigilance Clearance, Integrity Certificate, list of major/minor penalty imposed, if any, during the last ten years, within 45 days from the date of publication of the notice of vacancy in Employment Newspaper.
- 4.6. The application through proper channel should reach the AIIMS Bhubaneswar within 45 days from the date of publication of the advertisement in the Employment News by the name to Shri Sudhir Kumar Pradhan, Assistant Administrative Officer, Recruitment Cell, Academic Block, AIIMS Bhubaneswar-751019. **The envelope containing the application should clearly super scribe "The Post Applied For \_\_\_\_\_(On Deputation).**
- 4.7. In case of Officers already on deputation, the applicants of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.
- 4.8. Applications received otherwise than through proper channel or received after stipulated period will not be considered.
- 4.9. The Service under the Institute is governed by the Act and the Rules & Regulations framed thereunder.

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**4.10.** Any **corrigendum/addendum or revision** of the advertisement or any other information regarding this recruitment will be posted on the Official website of AIIMS, Bhubaneswar. Candidates are advised to visit Institute's website <https://aiimsbhubaneswar.nic.in> regularly for any update.

## **5. Instructions to the Candidates**

- 5.1** All the posts carry usual allowances as admissible to Central Government Employees of similar status at Bhubaneswar, Odisha.
- 5.2** The post(s) is/are whole time and private practice of any kind is prohibited.
- 5.3** The candidates are likely to be posted at rural health and urban health centers or other centers attached with the Institute for the period to be decided by the Institute as applicable.
- 5.4** While every effort will be made to provide residential accommodation to the officers appointed at the Institute subject to availability but in view of the paucity of the residential accommodation in the campus it may not be possible to provide accommodation in every case. In the event that no accommodation is provided, necessary H.R.A. as admissible to Central Government Servants of similar status stationed at Bhubaneswar, Odisha will be provided.
- 5.5** Canvassing of any kind will be a disqualification.
- 5.6** The candidate should not have been convicted by any Court of Law.
- 5.7** In case any information given or declaration by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the Appointing Authority.
- 5.8** The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
- 5.9** The decision of the Competent Authority regarding interview, verification of documents and selection would be final and binding on all candidates. No representation/correspondence will be entertained in this regard.
- 5.10** All disputes will be subject to jurisdiction of Court of Law at Bhubaneswar.

### **IMPORTANT**

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact PhoneNo-0674-2476255 (Between 09:30 AM to 5:15 PM only working days)

Email: [recruitment@aiimsbhubaneswar.edu.in](mailto:recruitment@aiimsbhubaneswar.edu.in)

Senior Administrative Officer  
AIIMS Bhubaneswar



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सिजुआ, डाक: डुमुडुमा, भुवनेश्वर, ओडिशा - ७५१०१९

SIJUA, POST-DUMUDUMA, BHUBANESWAR, ODISHA-751019

### APPLICATION FOR THE POST OF \_\_\_\_\_ ON DEPUTATION BASIS, AIIMS BHUBANESWAR

**Note:**

To avoid any misrepresentation or interpretation of facts, the application must be duly typed or handwritten, supported with self-attested copies of testimonials.

If the officer is eligible for more than one post, he/she should apply separately for each post

PHOTO

1.	Name of the applicant:	
2.	Father/Spouse Name:	
3.	Present Designation:	
4.	Working under:	Central / State Govt. / UT Govt. / Autonomous Institutions / Govt. Universities / Govt. Research and Development Organizations / Others <b>If Others, please specify:</b>
5.	Present Basic Pay as per 7 <sup>th</sup> CPC:	
6.	Present Level in Pay matrix of 7 <sup>th</sup> CPC:	
7.	Nature of present employment- Ad-hoc/Temporary/Officiating/Regular)	
8.	Date of Birth (dd/mm/yyyy):	
9.	Gender:	
10.	Marital Status:	
11.	Nationality:	
12.	Religion:	
13.	Applicant belongs to:	UR / OBC / EWS / SC / ST
14.	Date of retirement	
15.	Address for communication:	
16.	Mobile number:	
17.	Email id:	
18.	Designation, Email id & Contact of the Employer:	
19.	Aadhaar Number:	

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20. Educational Qualifications:

Examination passed	Year of passing	Name of the Institution/University
10 <sup>th</sup> /SSLC		
12 <sup>th</sup> /HSC/PUC		
UG -		
PG -		
Others if any		

21. Details of Employment in chronological order starting with the latest  
(Enclose a separate sheet, if the space below is insufficient)

Designation	Regular/ Deputation	Institution/ Organization	Basic Pay Level/ Grade Pay*	From	To	Nature of Duties performed

\* *Period of service rendered in higher GP's/Pay Levels attained through MACP/ACP will not be considered as eligible years of service in the required GP/Pay level.*

22. In case the applicant belongs to an organization which is not following the Central Govt. Pay Scales, the latest salary slip with the information like Basic Pay with scale of pay, DA and other allowances, total emoluments, etc., may be enclosed.

23. Any additional information or achievements (if any):  
(Enclose a separate sheet if the space is insufficient)

#### Declaration by the candidate

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of essential qualification/work experience submitted by me, will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld. In the event of any information being found false/incorrect or ineligibility being detected before or after interview or selection, my candidature/appointment is liable to be rejected/terminated.

Signature of the applicant

Place:

Date:

**Certificate by the Employer / Cadre Controlling Authority**

The information/details provided in the above application are true and correct as per the facts available on records. This Institute/Department/Organization has No Objection to his/her application being considered for the post of \_\_\_\_\_ on deputation basis for AIIMS Bhubaneswar as published vide Advt No. Deputation/02/2024. He/She possess education qualification and experience mentioned in the vacancy circular. If selected, **he/she will be relieved immediately.**

**Also certified that:**

- i. There is no vigilance or disciplinary case pending / contemplated against Shri/Smt. \_\_\_\_\_
- ii. His/Her integrity is beyond doubt.
- iii. The officer is holding the post on regular basis.
- iv. Photocopies of the ACRs for the last five years duly attested are enclosed.
- v. Disciplinary case is neither pending nor contemplated against the officer and no major/minor penalty was imposed on him/her during the last ten years.

**Signature (with seal):**

(Employer / Cadre Controlling Authority)

**Place:****Date:**

## List of Enclosures

Sl. No.	Particulars of enclosures	Yes/No	
1	Certificates of Educational Qualification (From 10 <sup>th</sup> to Degree)		
2	NOC		
3	Vigilance Clearance Certificate		
4	Integrity Certificate		
5	Last five years ACR/APARs	Year	Grading of Reviewing Officer
		2023-24	
		2022-23	
		2021-22	
		2020-21	
		2019-20	
6	No Major/Minor Penalty Certificate		
7	Service Certificate with mention of Pay Scale		

Signature of the applicant